

## Guide to the 2023 Subject Index

**Committee mandate:** The Special Standing Committee on Members' Services sets members' allowances, constituency office allowances, and members' benefits. It also approves the annual estimates of the Legislative Assembly Office and may modify regulations, orders, or directives under the Financial Administration Act and the Public Service Act governing the LAO's financial and human resource administration. The committee is not involved in the day-to-day administration and direction of the LAO.

There are two indexes for the transcripts of meetings of the Special Standing Committee on Members' Services, a **subject index** and a **speaker index**. Interim indexes are unedited and are not considered official. Committee activities during the 31st Legislature, First Session (June 20, 2023 – ) are as follows.

### Abbreviations

#### *Political parties*

Ind.	Independent (no party affiliation)
NDP	New Democratic Party
UCP	United Conservative Party

Abbreviations not included in the above list are in the subject index in alphabetical order.

### Committee meeting dates and page ranges with links to transcripts:

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**Bills, government (2022)**

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*See* **Legislative Assembly of Alberta: Security staff, status as peace officers**

**Caucuses**

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**Committee on Members' Services, Special Standing**

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*Roth* MS1

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**Commonwealth Parliamentary Association**

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**Constituency Services Amendment Order, 2024**

*See* **Constituency Services Order**

**Constituency Services Order**

Committee to approve Constituency Services Amendment Order, 2024, as distributed, motion on (Getson: carried) ... *Chair* MS12; *Getson* MS12

**Corporate services**

Budget 2024-2025 request ... *Dean* MS8; *Getson* MS8;  
*Ludwick* MS8

**CPA**

*See* **Commonwealth Parliamentary Association**

**EBC**

*See* **Electoral Boundaries Commission**

**Electoral Boundaries Commission**

Budget 2024-2025 parameters and assumptions ... *Chair* MS6-7; *Dean* MS7; *Eggen* MS7

**Enterprise resource planning system (ERP)**

LAO's system *See* **Legislative Assembly Office: Enterprise resource planning (ERP) system**

**ERP (enterprise resource planning system)**

LAO's system *See* **Legislative Assembly Office: Enterprise resource planning (ERP) system**

**FAA**

*See* **Financial Administration Act**

**Financial Administration Act**

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**Government bills**

*See* **Bills, government**

**ICT (information and communications technology)**

Enterprise resource planning (ERP) system for LAO  
*See* **Legislative Assembly Office: Enterprise resource planning (ERP) system**

**Inflation**

Budgetary impacts *See* **Legislative Assembly Office: Budget 2024-2025 parameters, inflationary factor**

**Information and communications technology (ICT)**

Enterprise resource planning (ERP) system for LAO  
*See* **Legislative Assembly Office: Enterprise resource planning (ERP) system**

**Justice Statutes Amendment Act, 2022 (No. 2) (Bill 5)**

*See* **Legislative Assembly of Alberta: Security staff, status as peace officers**

**LAO**

*See* **Legislative Assembly Office**

**Legislative Assembly Act**

2022 amendments *See* **Legislative Assembly of Alberta: Security staff, status as peace officers**  
 Section 6, committees of the Assembly *See* **Committee on Members' Services, Special Standing: Remote participation in meetings for the 31st Legislature, motion on (Yao: carried)**

**Legislative Assembly of Alberta**

Projected sitting days and hours, 2024-2025 ... *Chair* MS5

Security staff, funding *See* **Parliamentary services**

Security staff, status as peace officers ... *Chair* MS6-7;  
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**Legislative Assembly Office**

Budget 2023-2024 ... *Chair* MS5; *Dean* MS2

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*Dean* MS6-8; *Eggen* MS7; *Getson* MS7-8; *Joy* MS7-8; *Ludwick* MS7-8; *Rowswell* MS7-8; *van Dijken* MS7

Budget 2024-2025 parameters, committee to approve budget parameters document and direct LAO to prepare 2024-2025 budget estimates accordingly, motion on (Rowswell: carried) ... *Chair* MS8

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Budget estimates 2024-2025 ... *Chair* MS11-12; *Dean* MS12

Budget estimates 2024-2025, committee to approve amount of \$84,854,000, as submitted, motion on (Getson: carried) ... *Chair* MS12

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Committee to direct LAO to adjust travel, meal, and hospitality policy for employees to match the rates in Treasury Board directive 05/2020, motion on (Yao: carried) ... *Yao* MS10

Employee recognition initiatives ... *Chair* MS8; *Dean* MS8; *Getson* MS8; *Ludwick* MS8

Enterprise resource planning (ERP) system ... *Chair* MS6-7; *Dean* MS6

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Great Place to Work certification ... *Chair* MS8; *Getson* MS8; *Ludwick* MS8

Staff, full-time equivalents (FTEs) ... *Dean* MS12

Staff compensation ... *Dean* MS12

Travel, meal, and hospitality expense policy ... *Chair* MS10

**Members' Allowances Order**

Amendments to section 7, members' travel expenses

*See* **Members' indemnities/expense allowances: Committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024, motion on (Yao: carried)**

**Members' indemnities/expense allowances**

- Committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024, motion on (Yao: carried) ... *Yao* MS10
- Travel, meal, and hospitality expense policy ... *Chair* MS10
- Travel, meal, and hospitality expense policy, coming-into-force date ... *Chair* MS10; *Getson* MS10; *Gray* MS10

**Members' indemnities/expense allowances review (2023)**

- Committee to receive subcommittee's interim report, extend subcommittee's deadline to report to September 30, 2024, and continue engagement of independent consultant for duration of review, motion on (Getson: carried) ... *Getson* MS9
- Committee to review members' compensation, benefits, and allowances and make recommendations on the process for future review, direct LAO to undertake a crossjurisdictional analysis of these areas, and authorize LAO to hire an independent consultant to prepare a report on these areas, motion on (Getson: carried) ... *Getson* MS2; *Singh* MS3
- Review subcommittee ... *Chair* MS3
- Review subcommittee establishment, mandate, and membership, motion on (Gray: carried) ... *Getson* MS3; *Gray* MS3
- Review subcommittee's crossjurisdictional research ... *Chair* MS8
- Review subcommittee's deadline to report recommendations ... *Chair* MS6, 9
- Review subcommittee's interim report ... *Chair* MS9

**Members of the Legislative Assembly (MLAs)**

- Salaries and expense allowances review *See Members' indemnities/expense allowances review (2023)*
- Services allowance *See Members' services allowance*

**Members' services allowance**

- Budget 2024-2025 parameters ... *Chair* MS6; *Joy* MS7–8; *Ludwick* MS8; *Rowswell* MS7–8

**Members' Services Committee**

- See Committee on Members' Services, Special Standing*

**Members' Services Committee orders**

- Financial controls ... *Dean* MS2

**Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024**

- See Members' indemnities/expense allowances: Committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024, motion on (Yao: carried)*

**MLAs (Members of the Legislative Assembly)**

- Salaries and expense allowances review *See Members' indemnities/expense allowances review (2023)*
- Services allowance *See Members' services allowance*

**Motions (procedure)**

- Notice of motions and amendments ... *Chair* MS2

**Motions (committee)**

- Constituency Services Order, committee to approve Constituency Services Amendment Order, 2024, as distributed (Getson: carried) ... MS12
- Legislative Assembly Office, committee to direct LAO to adjust travel, meal, and hospitality policy for employees to match the rates in Treasury Board directive 05/2020 (Yao: carried) ... MS10

**Motions (committee) (continued)**

- Legislative Assembly Office budget 2024-2025 parameters, committee to approve budget parameters document and direct LAO to prepare 2024-2025 budget estimates accordingly (Rowswell: carried) ... MS8
- Legislative Assembly Office budget estimates 2024-2025, committee to approve amount of \$84,854,000, as submitted (Getson: carried) ... MS12
- Members' indemnities/expense allowances, committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024 (Yao: carried) ... MS10
- Members' indemnities/expense allowances review, committee to receive subcommittee's interim report, extend subcommittee's deadline to report to September 30, 2024, and continue engagement of independent consultant for duration of review (Getson: carried) ... MS9
- Members' indemnities/expense allowances review, committee to review compensation, benefits, and allowances and make recommendations on the process for future review, direct LAO to undertake a crossjurisdictional analysis of these areas, and authorize LAO to hire an independent consultant to prepare a report on these areas (Getson: carried) ... MS2–3
- Members' indemnities/expense allowances review, subcommittee establishment, mandate, and membership (Gray: carried) ... MS3
- Remote participation in meetings for the 31st Legislature (Yao: carried) ... MS1

**MSA**

- See Members' services allowance*

**Parliamentary Association, Commonwealth**

- See Commonwealth Parliamentary Association*

**Parliamentary services**

- Budget 2024-2025 request ... *Chair* MS6
- Security and ceremonial services ... *Chair* MS6–7; *Getson* MS7

**Public service**

- Travel, meal, and hospitality expenses, Treasury Board directive ... *Chair* MS10

**Regulations Exemption and Variance Order**

- Amendments to section 4, travel, meal, and hospitality expenses directive *See Members' indemnities/expense allowances: Committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024, motion on (Yao: carried)*

**Resolutions, debatable**

- See Motions (procedure); Motions (committee)*

**SOs (Standing Orders of the Legislative Assembly of Alberta)**

- SO 52.041, motions in committee *See Motions (procedure): Notice of motions and amendments*
- SO 56(2.1)-(2.4), committee substitutions *See Committee on Members' Services, Special Standing: Temporary substitutions*

**Special standing committees**

- See Committee on Members' Services, Special Standing*

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**Standing Orders of the Legislative Assembly of Alberta (SOs)**

SO 52.041, motions in committee *See* **Motions (procedure): Notice of motions and amendments**  
SO 56(2.1)-(2.4), committee substitutions *See* **Committee on Members' Services, Special Standing: Temporary substitutions**

**Transportation Order**

Amendments to sections 1, air, bus, and taxi travel; 5, automobile travel allowance for member's own vehicle; and 6.1, transfer of automobile allowance to employees *See* **Members' indemnities/expense allowances: Committee to approve Miscellaneous (Automobile Travel Allowance and Meal Per Diem) Amendment Order, 2024, to come into force February 1, 2024, motion on (Yao: carried)**

